



Job Description: Pastor of Pastoral Care

Reports to:	Executive Pastor of Life Groups and Leadership
Category of Employment:	Full Time
Payroll Status:	Salary
Office Hours:	40 hrs. per week

Job Summary

To help fulfill the mission of Northbrook Church (“making compelling followers of Christ”) through the Strategy of Discover Grow Share in the ministry of Pastoral Care.

Provide Pastoral Care for the Northbrook Congregation and oversee ministries of a similar nature

Education

- A Bachelor of Arts degree is preferred with an emphasis in Pastoral Ministry or Care

Experience

- Experience in Pastoral Care work

Qualifications

- Must demonstrate a love for God and a love for people
- Ability to recruit, train, and effectively lead volunteers
- Must possess the relational skills needed to work with members, staff, and pastors

Expectations

- Maintain a healthy spiritual life.
- Have a pastor's heart.
- Love and lead your family well.
- Be self-motivated and organized.
- Work hard.
- Be flexible.
- Attend all scheduled meetings on time and prepared.
- Live and defend the staff covenant, mission, vision, values and systems of Northbrook.
- Enjoy your job and have fun.

Duties and Responsibilities

- Oversee all hospital visitation.
- Provide Pastoral Care appointments for congregation members.
- Serve as the point of contact for all weddings and funerals.
- Serve as the primary officiant for weddings and funerals.
- Develop Pastoral Care teams and mentors.
- Oversee all “healing” life groups (Grief Share, Divorce Care, Celebrate Recovery and mental health groups) and Senior Adult Ministries.
- Connect with members and regular attenders.